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**2018 Request for Proposals**

**Overview**

The Louisiana Disaster Recovery Alliance (LDRA) was formed to help funders work together to enhance recovery outcomes for Louisiana residents and create more resilient communities. This includes a commitment to smart investments in preparedness, resilience and recovery that can keep natural hazards from becoming human catastrophes. You can learn more about LDRA here: [louisianarecoveryalliance](http://louisianarecoveryalliance.org/).org.

The primary focus of LDRA is on recovery and resilience, and not on immediate response and relief. LDRA recognizes that there are a number of organizations and efforts already focused on those immediate needs and that resources for recovery are much harder to access.

Grants awarded by LDRA will support innovative and proactive recovery initiatives and mitigation efforts to reduce the impacts of the natural and man-made disasters impacting Louisiana.

Priority will be given to long-term, sustainable disaster resilience models that address the needs of vulnerable communities in Louisiana. LDRA has an interest in models that reduce inequity and increase sustainability, while investing in preparedness and resilience building activities.

LDRA recognizes that equity must be an integral part of disaster recovery in Louisiana, and that the interconnectedness of social categorizations such as race, class and gender, should be acknowledged in addressing the inequitable impacts of disasters.

In 2018, LDRA board has determined that grants will focus on the area of housing. Applicants will be asked to demonstrate how projects support housing recovery in Louisiana and further show resiliency and innovation.

**Eligibility and Selection Criteria**

Grants will be awarded up to three organizations with strong track records in their respective areas of work, as well as organizations that are new and emergent, particularly those that work with vulnerable and marginalized populations.

1. Two grants of $25,000 will be awarded to non-profit organizations who have been in existence for three years or less and/or have a budget less than $500,000. Organizations that utilize fiscal sponsors are eligible to apply in this category if they meet other criteria.
2. One grant of $50,000 will be awarded to seasoned non-profit organization with strong track records in their respective areas of work. Organizations must be 501c3 and have been in existence for more than three years.

To be eligible for a grant, potential grantees will be asked to demonstrate their support of housing recovery in Louisiana. Priority will be given to organizations that show resilience and innovation in their work and demonstrate their support to equity in disaster recovery and recognize the interconnectedness of race, class and gender as important pieces in resiliency.

All grant funding approved by LDRA is contingent upon the grantee entering into written agreement specifying general and special conditions of the grant, including reporting of results. LDRA expects every grantee to measure and report results and to ensure the level of reporting is appropriate for the size and scope of the grant.

**Qualifications**

**How to use this packet to apply for a grant:**

1. Evaluate how well your proposed grant matches to LDRA priorities and determine whether your organization is eligible for LDRA grant
2. Complete and submit this grant proposal with all required attachments.

**The applicant organization must:**

1. Be a 501(c)(3)
2. Not be a private foundation
3. Serve in LDRA areas of focus in Louisiana (Declared 2016 Flood Disaster Areas- 33 parishes including East Baton Rouge, Tangipahoa, Livingston, St. Tammany, Ascension and Iberville Parishes)

**LDRA will consider funding for:**

1. Projects supporting for one-time and on-going housing activities in area of disaster recovery.

**LDRA generally does not award grants to:**

1. Any grants outside of board-approved focus areas in Louisiana
2. For-profit organizations
3. To individuals, including scholarships, travel assistance, or conference fees
4. For sponsorships, special events, advertising, or group trips
5. For annual campaigns or appeals

**Timeline:**

* October 26, 2018: Full Proposal Deadline
* November 26, 2018: Notification of award

**Grantees will be asked to submit the following financial documents:**

* Project Budget (board-approved, with a narrative outlining how LDRA funds would be used within the overall project)
* Board roster
* Most recently audited financial statement or latest financial report
* 501c3 determination letter from the U.S. Internal Revenue Service
* W-9
* 990
* Additional documents can be requested at the discretion of the LDRA Grantmaking Committee

We look forward to working with you. Questions about this RFP process should be directed to Natalie Worthan, at natalie.worthan@disasterphilanthropy.org.

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**Louisiana Disaster Recovery Alliance Grant Application**

The Louisiana Disaster Recovery Alliance (LDRA) invites your organization to submit a proposal for funding consideration. Applicants should review the Grant-making Guidelines for further information on eligibility, selection criteria, and the application process. To be considered for funding, please complete this form and submit your application along with the required attachments to Brennan Banks at brennan.banks@disasterphilanthropy.org and Natalie Worthan at natalie.worthan@disasterphilanthropy.org.

1. **Organization Information**

|  |  |
| --- | --- |
| Applicant Organization: |  |
| Contact Person and Title: |  |
| Mailing Address: |  |
| Telephone: |  |
| Contact Email Address: |  |

1. Executive Director/CEO/President

|  |  |
| --- | --- |
| Name and Title: |  |
| Direct Phone Number: |  |
| Email Address: |  |

1. Organization’s Mission Statement (Brief statement only.)

1. Organization’s History (Brief statement only.)
2. Organization Employees/Volunteers:

|  |  |
| --- | --- |
| Total Number of Employees: |  |
| Total FTE Employees: |  |
| Total Number of Volunteers: |  |

1. Program-Specific Employees/Volunteers

|  |  |
| --- | --- |
| Total Number of Employees: |  |
| Total FTE Employees: |  |
| Total Number of Volunteers: |  |

|  |  |
| --- | --- |
| What is your connection to the community that you are serving? (Select all that apply): | [ ]  Based in this area[ ]  Involvement of leaders from local community[ ]  Clients are based in this area[ ]  Mission to serve this specific area[ ]  City/State/country-wide organization[ ]  Previous work in this area[ ]  Other (*please elaborate)* |

1. **Project Information** (1-3 pages, not including attachments)

|  |  |
| --- | --- |
| Program/Project Title: |  |
| Program/Project Director: |  |
| Direct Phone Number: |  |
| Total Amount Requested: |  |
| Proposed Grant Period: |  |  |
| Targeted Communities: |  |  |

1. How does your request for funding fulfill the Louisiana Disaster Recovery Alliance’s philosophy as outlined in the Grant-making Guidelines?

1. Describe the disaster-affected community your organization plans to serve through this program/project. Include information on the population, geographies, and number of people your organization intends to reach.
2. Describe the project’s activities, goals, objectives, and expected outcomes as they relate to the needs described above. How will your project support long-term recovery?
3. Attach a project budget detailing how LDRA monies would be allocated for this work.
4. How will you measure the success of this project? If available, please attach an evaluation plan/design.
5. Will a grant from the Louisiana Disaster Recovery Alliance help leverage additional funds in this area (or, have you applied for or received funds from other organizations for this project)?
6. **Authorization**

By submitting this request to the Foundation on behalf of the Executive Director/CEO/President of the organization named above, I, as the primary contact for this application, attest that all relevant staff and/or Board Members have reviewed this application and the information is accurate and complete.

**[ ]  Yes** **[ ]  No**

1. **Required Attachments**

*To be submitted via email as attachments to this application.*

All applicants must provide the following:

* Project Budget (board-approved)
* Board roster
* Most recently audited financial statement or latest financial report
* W9
* 990
* 501c3 determination letter from the U.S. Internal Revenue Service
* Additional documents can be requested at the discretion of the LDRA Grantmaking Committee

**NOTE**: If any of the above is available on GuideStar or elsewhere online, simply provide the link to GuideStar or provide web address for that item.